



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

J.R. "JOEY" HOPKINS  
SECRETARY

November 28, 2023

**NOTIFICATION OF AWARD – BONDS NOT REQUIRED**

Russell Enterprises, LLC.  
350 Westerman Place  
Smithfield, NC 27577

Contract No. ME00036  
TIP No.: N/A  
Federal Aid No.: N/A  
WBS Element: Various  
County: Durham, Franklin, Granville, Person, Vance, Wake and Warren  
Description: Annual Needs Cut and Shove

Dear Sir or Madam:

I am pleased to inform you that **Russell Enterprises, LLC.**, has been awarded the contract for the above project based on the bid submitted on **November 8, 2023**, in the amount of **\$140,000.00**.

Please provide a current Certificate of Insurance and Execution of Contract Forms (if not already provided) within 14 calendar days from the date you receive your award letter. Execution Forms and Certificate of Insurance should be returned to the Division Contract Engineer, Michael Biedell, PE. Mr. Biedell's mailing address is **1573 Mail Service Center, Raleigh, NC 27699-1573**, and his physical/courier address is **1020 Birch Ridge Dr., Raleigh, NC 27610, Door B15**. The Execution of Contract Forms are available on the NCDOT web site at <https://connect.ncdot.gov/letting/Pages/Central-Letting-Forms.aspx> Please remember that work may not start before the contract has been properly executed.

In addition, your attention is directed to Articles 107-16, 108-1, 108-2 and 108-3 of the *Standard Specifications* relative to prosecution of work, progress schedule and preconstruction conference. Information regarding these items should be addressed prior to beginning work. In accordance with Article 104-2 of the Standard Specifications, it will be necessary for you to submit the name of those individuals within your organization who will be authorized to sign supplemental agreements that may be necessary in the performance of the work under this contract. Please furnish this information to the Assistant Division Maintenance Engineer, **Jon Arnold, PE**. Mr. Arnold's mailing address **2612 N. Duke St., Durham, NC 27704** and telephone number is **(919) 317-4700**.

*Mailing Address:*  
NC DEPARTMENT OF TRANSPORTATION  
DIVISION 5 OFFICE  
2612 NORTH DUKE STREET  
DURHAM, NC 27704

*Telephone:* (919) 317-4700  
*Fax:* (919) 317-4710  
*Customer Service:* 1-877-368-4968

*Website:* [www.ncdot.gov](http://www.ncdot.gov)

*Location:*  
2612 NORTH DUKE STREET  
DURHAM, NC 27704

For questions, please contact me at (919) 707-7392 or at mbiedell@ncdot.gov.

Sincerely,

A handwritten signature in black ink that reads "Michael J. Biedell". The signature is written in a cursive style with a large, sweeping initial "M".

Michael J. Biedell, PE  
Division Contract Engineer

//mjb

cc: Brandon Jones, PE, Division Engineer  
Doug McNeal, PE, Division Maintenance Engineer  
Jon Arnold, PE, Assistant Division Maintenance Engineer  
Schedule Management Office